## TIMELINE and DEADLINES

**2024**

<table>
<thead>
<tr>
<th>DATE OF FINAL EXAM</th>
<th>LAST THESIS REQUEST DATE</th>
<th>LAST SESSION ENROLMENT DATE</th>
<th>2nd member Commission</th>
<th>LAST THESIS UPLOAD DATE</th>
<th>LAST SUPERVISOR THESIS OK DATE</th>
<th>DAY of the final exam</th>
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</tbody>
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**4 MONTHS before the final exam at the latest**
- Insert THESIS TITLE in MySNS
- (the student will receive the AlmaLaurea e-mail and could ask the 24-h-access to the library)

**40 DAYS before the final exam at the latest**
- ENROLMENT for FINAL EXAM in MySNS
- PAY for the final exam and the diploma

**30 DAYS before the final exam at the latest**
- the supervisor decides the 2nd member of the commission (for L18 BK and L33)

**25 DAYS before the final exam at the latest**
- UPLOAD DIGITAL VERSION of the thesis in MySNS
- upload the REPORT of Turn-it-in
- ultimate CHECK of the THESIS TITLE. You can modify it

**10 DAYS before the final exam at the latest**
- achieve necessary CREDIT POINTS
- upload LANGUAGE CERTIFICATES

**7 DAYS before the final exam at the latest**
- the commission for the thesis submits points for the thesis to the commission for the final exam
- the commission for the final exam decides about the final mark
- the commission for the final exam awards the student title

**DAY of the final exam**
- the student will receive the AlmaLaurea e-mail and could ask the 24-h-access to the library

**PAY for the final exam and the diploma**

**Upload THESIS TITLE in MySNS** (the student will receive the AlmaLaurea e-mail and could ask the 24-h-access to the library)