

APPLICATION FOR ISSUE OF CERTIFICATES to be delivered to the Language Centre

All certifications issued by an Italian public administration regarding personal states, qualities and facts are valid and usable according to law no. 183 of 12.11.2001 for **private use** only.
Italian public administrations and private managers of public services can neither accept nor request certifications issued by other public administrations. Therefore, Italian public administrations and private managers of public services can exclusively accept self-declarations from private citizens (articles 40, 46 and 47 of D.P.R. 28.12.2000, no. 445).
Self-declarations are not applicable to certifications issued for **use abroad** or for use at the **Italian Police Headquarters ("Questura")** (ministerial official note of 24.01.2012, no. 512).

I
name _____ surname _____
born on _____ in _____ province _____
matriculation number _____
apply for issue of no. _____ copies of

- course certificate
- exam certificate

for the language course/language exam (full course/exam name)

The certificate(s) is intended for *(please select and specify use)*:

- use abroad _____
- private use _____
- use at the Italian Police Headquarters – "Questura" *(issue or renewal of a permit to stay)*

DUTY STAMPS: Both the application and the issued certificate(s) require a 16 Euro duty stamp to be paid virtually. The Language Centre will send you the payment slip for the duty stamps via e-mail.

An **exemption from duty stamps** (for the application and the certificate) is only possible in the cases established by law *(please select if applicable)*:

- compulsory social insurance abroad (DPR 642/72 Tab. B art. 9)
- family allowances (DPR 642/72 Tab. B art. 9)
- application for study grant (DPR 642/72 Tab. B art. 11)
- issue of public transport pass abroad (DPR 642/72 Tab. B art. 24)
- nonprofit organizations of social utility (ONLUS) (DPR 642/72 Tab. B art. 27 bis)
- activities for voluntary organizations (Law 266/1991 art. 8)
- other *(please specify the exemption with reference to the specific law)*:

Date _____

Signature _____