

Project/Studio Groups – how they are formed

(criteria up-dated by Degree Council on 25.09.2019)

The Faculty Secretariat will apply the criteria and form the project/Studio groups.

The approved procedure and criteria are the following:

1. **The no. of students of each project/Studio group** will be calculated by taking the average of all the received sheets and the no. of projects/Studios offered for that semester with a difference/gap of + or – 5 students pro group.
2. Students have many project/Studio options. **It is very important that each student puts the maximum no. of project/Studio preferences in the sheet.** The choice sheet has to be inserted in the wood box in front of the Faculty Secretariat by **Tuesday midday (12:00 o'clock)**.
3. Students will be divided in the project/Studio groups **according to the following criteria:**
 - a) the **preference**;
 - b) **priority** will be given to those students who have **only one project/Studio left**;
 - c) when it won't be possible to respect the given preference (e.g. in the event of a tie/equality) then chance/fortuity will be applied.

Following these criteria, the Faculty Secretariat will form the project/Studio lists which will be then presented to the project leader and the Dean on Tuesday afternoon.

By Tuesday afternoon 6 o'clock later, the project/Studio group will be published on-line.

No changes will be considered in the following days.

Incoming students: they should listen to project/Studio presentations, give their preferences considering what their home university is going to recognize them and the main teaching language of the projects/Studios; go to the consultations in the afternoon and come to the meeting at the Faculty Secretariat on Tuesday morning to get more info and help in their choice. Incoming students usually stay here for a semester only and for this reason their choice is almost binding.