

Free University of Bozen-Bolzano  
Faculty of Economics and Management  
MA Degree Course in Economics and Management of the Public Sector

**Study trip to Rome**  
**04- 06.04.2017**

**1. Content and requirements for participation**

There is an opportunity for a maximum of 17 students of MA-students (Economics and Management of the Public Sector ) to participate in a study trip to Roma to visit the Italian Institutions, that will take place from **4 to 6 April 2017**, led by Prof. Stefania Baroncelli and/or dott. Monica Rosini.

The study trip comprises the following:

- ▶ a visit of the Senate of Republic;
- ▶ a visit of the Chamber of Deputies
- ▶ meetings with senators and deputies of the Province of Bozen-Bolzano

University rules require students to cover 50% of their own transport and accommodation costs as well as 50% of expenses such as entrance fees. The total student contribution for this trip amounts to a maximum of € 240, 00. Moreover, participants will have to provide entirely for their own meals. The remaining 50% of these costs plus costs for accompanying staff are covered by the Faculty.

Participants are expected to attend all the visits organized by the Professor and contribute actively to discussion with Italian MPs.

**2. Application and selection criteria**

Interested students must apply by **13.03.2017**, with an e-mail addressed to Alessandra Volpato (alessandra.volpato@unibz.it). The e-mail must contain a signed declaration stating the following:

- ▶ that they are enrolled in the course “Principles and laboratory of Public Law and Source of Law” or “M1\_Regional Law” and are attending them;
- ▶ average overall grade obtained so far (sum of all grades/number of courses)

Moreover, it must contain, in the e-mail itself or as an attachment, a short motivation (not more than half a page) of the student’s interest in this study trip.

Applications of students who do not submit the required information and documents in time will not be considered.

In order to assign the available places, a ranking will be established on the basis of the following criteria:

A maximum of 10 points will be attributed to each candidate.

In particular:

- a maximum of 6 points will be attributed for academic quality, assessed by the overall marks achieved so far
- a maximum of 4 points will be attributed for the stated motivation.

In case two or more candidates obtain the same number of points, the younger one will be ranked first.

### **3. Publication of results and duties of selected candidates**

The list of selected participants will be published on the Faculty's notice board on **14.03.2017**. On the same day, successful applicants will be notified by e-mail.

Students notified of their selection **must confirm their participation by 15.03.2017 at the latest** and transfer the required contribution to the University account sending a copy of the **payment** to Alessandra Volpato **by 17.03.2017**.

Failure to do so will cause exclusion from the ranking, with the possibility for other ranked students to fill vacant places.

Please note that the study trip will not take place if there are less than 7 participants.

The account details are as follows:

CASSA DI RISPARMIO DI BOLZANO S.p.A - Filiale di Bolzano, Tesoreria Via Orazio 4/d

ABI 06045 - CAB 11619 - n. conto: 9002

IBAN IT21 R060 4511 6190 0000 0009 002

BIC/SWIFT: CRBZIT2B107

The transfer must be made out to:

Libera Università di Bolzano

Piazza dell'Università 1

39100 Bolzano

In case the trip has to be cancelled for reasons that are not the student's responsibility, the amount paid will be reimbursed. However, note that participants who are unable to participate in the study trip for whatever reasons, *and whose place cannot be filled by another ranked candidate*, cannot be reimbursed, as the Free University of Bolzano pays expenses for travel, accommodation and entrance fees in advance. Participants are not entitled to credit points for this field trip.

**Bolzano/Bozen, XXXX 2017**

### **Insurance is provided by the Free University of Bolzano/Bozen**

More information is available on our web-page:

<https://knowledge.scientificnet.org/public/#nd=65708b19-a12e-4f93-8b10-f993571622a0&ld=17f4d8ce-edff-4d42-ad33-d98e2cdebc35&ln=it>